

**This guideline is made for the convenience of foreign students and has no official effect.**

**If there are errors or typos in translation, Korean guidance based on school regulations is applied first.**

## Tuition payment Guide for Current Students for Fall Semester of 2025 Academic Year

### I . Registration Schedule and Bill Confirmation

#### 1. Registration Schedule

Category	Eligible Individuals	Period	Remarks
Payment Period (For installment payments, refer to IV. Tuition Installment Payment)	<b>Current Students</b> (including Returning Students, Re-enrolled Students, and Students Registered for Research)	<b>August 22, 2025 (Fri) ~ August 28, 2025 (Thu)</b>  Additional Registration Period: <b>September 3, 2025 (Wed) ~ September 8, 2025 (Mon)</b>	Bill(Account Statement) Printing: <b>From August 13, 2025 (Wed) 10:00</b>
	학업연장 재수강자 (Re-enrolled Students for Extended Study)  초과학기자 (Students Exceeding the Term of Study)	<b>September 22, 2025 (Mon) ~ September 26, 2025 (Fri)</b>  * Undergraduate students with changes in credits due to course withdrawal (September 22~23) should confirm tuition fees and make payment on September 24 ~ 26	Bill(Account Statement) Printing: <b>September 15, 2025 (Mon) 09:00 ~</b> (Students with credit changes due to course withdrawal can reprint after 09:00 on September 24)

※ Payment hours during the registration period: 09:00 ~ 23:30

\* For details regarding the application for installment payments and the installment payment registration period, refer to IV. Tuition Installment Payment

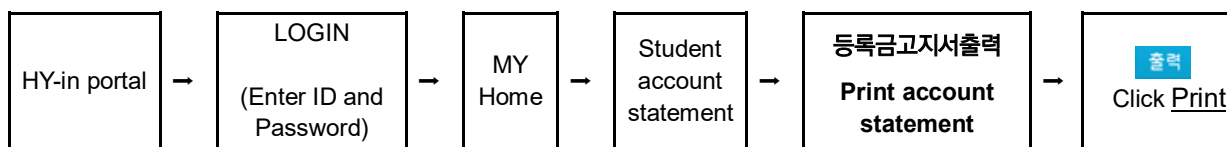
※ Application for Installment Payments (Initial): August 13, 2025 (Wed) 10:00 ~ August 19, 2025 (Tue)

Application for Installment Payments (Additional): August 29, 2025 (Fri) 09:00 ~ September 1, 2025 (Mon)

Application for Installment Payments (Re-enrolled Students for Extended Study): September 15, 2025 (Mon) 09:00 ~ September 18, 2025 (Thursday) [Eligible Students: Re-enrolled Students for Extended Study]

#### 2. How to Print and Check the Tuition Bill(Available for viewing/printing from August 13, 2025 (Wed) 10:00)

## A. HY-in



### ▣ Important Notes

A. **Failure to complete registration within the designated period will result in non-registered expulsion** in accordance with Article 28 of the School Regulations.

B. **Students on leave of absence are not required to pay tuition fees.** In accordance with Article 55 of the School Regulations, a leave of absence does not qualify as a reason for tuition fee refunds. Therefore, tuition fees already paid will not be refunded even if a leave of absence is taken after payment. Students who take a leave of absence within 7 weeks from the start of the semester after paying the tuition fee will proceed with re-enrollment without additional payment or refund due to changes in the tuition fee for the relevant semester.

C. Those selected as scholarship recipients for the semester must complete registration for the semester to be recognized as scholarship recipients. Failure to complete registration will result in the cancellation of the scholarship for the semester.

(Applicants for a leave of absence must also complete registration within the designated period, or their selected scholarship details will be canceled.)

D. Students who were selected as scholarship recipients at the time of taking a leave of absence and completed registration with tuition fee reduction benefits cannot receive other scholarships in the semester they return to school, nor can they relinquish the scholarship benefits received during the leave of absence to qualify for other scholarships.

E. When transferring to another department, previously awarded scholarships from the original will be canceled.

F. **Undergraduate and graduate students of foreign nationality are required to register, including the insurance fee(보험료), when paying tuition fees in accordance with the Korean Government's mandatory foreign student insurance policy.**

(If you have any further inquiries regarding the payment of the insurance fee, please contact the International Affairs Team.

☎ Seoul Campus International Admissions Team 02)2220-2844, ☎ ERICA Campus International Affairs Team 031)400-4916)

G. **Recently, among foreign students, there has been an increase in electronic financial fraud (voice phishing) due to proxy payments made by acquaintances instead of the students themselves and the use of illegal private currency exchange services when remitting tuition fees in foreign currency. Therefore, please proceed through official financial institutions using safe methods. If the tuition fee is paid through improper methods and issues arise, the previously paid tuition fee will be invalidated, requiring re-registration, and you may face civil and criminal penalties. Please pay attention when making payments.**

▶ **[Voice Phishing Warning Notice \(Link\)](#)**

## II. Tuition Fee Payment Methods

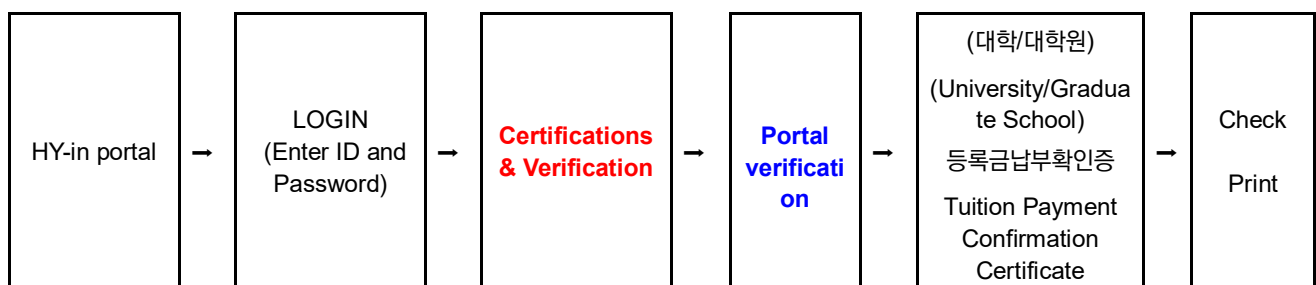
You can make the payment to the Shinhan Bank's virtual account assigned to the student, as indicated on the Tuition Bill(등록금고지서).

1. The virtual account is a unique account number assigned to each student, and even if the depositor is not the student, it will be recognized as the student's tuition fee. However, when making a deposit, the account holder's name for the virtual account will be displayed as the student's name, so you must verify that it is your account before making the payment. (Example display: "Hanyang University Hong Gil-dong")
2. Payment can be made via cash deposit at all domestic banks (including post offices, credit unions, and community credit cooperatives) through all channels (counters, ATMs, phone banking, internet banking, etc.). (Note: Transfer fees are borne by the individual for interbank transfers / Fees are waived when using Shinhan Bank.)
3. **The tuition fee must be paid in full as indicated on the bill, and any incorrect amount will result in a transfer error.** If you set an amount other than the tuition fee for the purpose of account verification and check the account, the virtual account may not be displayed or a 'receipt not possible' message may appear.
4. If you make payments using internet banking or **open banking** on securities company and investment finance company websites, the virtual account may not be receivable. (Even when transferring from Woori Bank, errors may occur if there is a discrepancy in the amount.)
5. The virtual account payment hours for tuition fees are **from 09:00 to 23:30 daily during the registration period.**
6. Payments such as student council fees, alumni association fees, and alumni fees are optional. If you wish to pay them, you can either include them in the total tuition fee payment or make additional deposits for each fee to the same virtual account after paying the tuition fee.
7. **The insurance fee(보험료) is a mandatory payment and must be included in the total tuition fee when making the payment. (The insurance fee is billed only to eligible international students.)**

## III. Tuition Payment Confirmation

Print the Tuition Payment Confirmation Certificate(등록금납부확인증) from the Hanyang University HY-in Portal (<https://portal.hanyang.ac.kr>).

After paying the tuition fee, you can print the Tuition Payment Confirmation Certificate online 10 minutes later.



## IV. Tuition Installment Payment

Tuition installment payment is a system designed to alleviate the financial burden on students and parents who are unable to pay the full tuition fee during the registration period. It allows tuition fees to be paid in installments to reduce financial strain.

**1. Eligibility:** Current students (including students registered for research; however, installment payment is not available for the first semester registration of new and transfer students).

**2. Installment Count:** Basically **4 Installments** (During the additional installment payment application period for **re-enrolled students for extended study(학업연장자, 초과학기자)**, applicants are eligible for **3 Installments**)

### 3. Application for Installment Payments and Payment Period by Installment

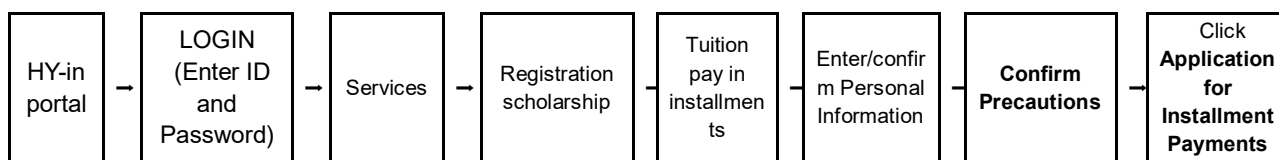
Category	Eligible Applicants / Installment Count	Period	Remarks
<b>Application for Installment Payments</b>	Applicants for Installment Payment ( <b>Initial</b> )	August 13, 2025 (Wed) 10:00 ~ August 19, 2025 (Tue)	4 Installment Payments (First phase ~ Fourth phase)
	Applicants for Installment Payment ( <b>Additional</b> )	August 29, 2025 (Fri) 09:00 ~ September 1, 2025 (Mon)	4 Installment Payments (First phase ~ Fourth phase)  (Payment for the First phase during the additional registration period for the First phase)
	Applicants for Installment Payment (Re-enrolled Students for Extended Study(학업연장자, 초과학기자))	September 15, 2025 (Mon) 09:00 ~ September 18, 2025 (Thursday)	3 Installments (Second phase ~ Fourth phase)
Installment Payment Registration Period	First phase	August 22, 2025 (Fri) - August 28, 2025 (Thu)	* The first installment payment bill can be printed immediately after applying for installment payment.
	First phase (additional registration)	September 3, 2025 (Wed) - September 8, 2025 (Mon)	* The first phase (additional registration) is the payment period for the first installment, including those who missed the first installment payment and additional installment applicants.
	Second phase (First phase for Re-enrolled Students for Extended Study)	September 22, 2025 (Mon) – September 26, 2025 (Fri)	Bill Printing:  September 22, 2025 (Mon) 09:00~
	Third phase (Second phase for Re-enrolled Students for Extended Study)	October 20, 2025 (Mon) – October 27, 2025 (Mon)	Bill Printing:  October 20, 2025 (Mon) 09:00~
	Fourth phase (Third phase for Re-enrolled Students for Extended Study)	November 19, 2025 (Wed) – November 26, 2025 (Wed)	Bill Printing:  November 19, 2025 (Wed) 09:00~

※ Payment hours during the installment payment registration period: 09:00 ~ 23:30

\* If you missed the initial installment payment application period but wish to make installment payments, you

can apply during the additional installment payment period and proceed with installment registration. (However, students who completed registration cannot apply for installment payments, so if they wish to opt for installment payments, they must withhold tuition fee payment, apply for installment payment, and register within the designated period.)

#### 4. How to Apply for Installment Payments (Applications are only possible during the installment payment application period.)



\* After applying for installment payments, print the tuition bill for each installment from the MY Home menu on the portal and make the payment within the designated period.

#### 5. Installment Payment Amount

- After applying for installment payments, you can check **the exact amount** by printing the tuition bill for each installment from the MY Home menu on the portal.

- Installment Payment Amount by Installment (Example)

Division	First Installment (Including Additional Registration)	Second Installment	Third Installment	Fourth installment
installment amount	1/4 of tuition fee	1/3 of remaining tuition fee	1/2 of remaining tuition fee	Remaining tuition fee in full

- Re-enrolled students can also apply for installment payments; however, the admission fee must be paid in full during the first installment phase.

- Tuition fees are divided into four equal installments (three installments for applicants during the additional installment application period for Re-enrolled Students for Extended Study(학업연장자, 초과학기자) and paid accordingly. Any amount truncated to the nearest 10 KRW is paid during the first installment phase.

- Fees (student council fee, alumni association fee, alumni fee) are billed only during the first installment phase. If payment is desired, it can be included in the tuition fee payment or deposited separately into the same virtual account after the tuition fee payment.

**- For foreign students required to pay insurance fees(보험료), the insurance fee will be included in the installment registration bill. In such cases, the insurance fee must be paid along with the tuition fee during the respective installment phase.**

6. Payment Method: Refer to II. Tuition Fee Payment Method

#### 7. Precautions for Installment Payment Applicants

A. **Students who are paying tuition fees in installments cannot apply for withdrawal or leave of absence. Withdrawal or leave of absence applications are only possible after completing the payment of the remaining tuition fees following the installment payment.**

B. If a scholarship is canceled or a tuition reduction due to a scholarship occurs during installment registration, it will be reflected in the next installment payment bill, resulting in a change in the tuition amount. Therefore, **you must check the tuition bill for each installment and pay the exact amount.**

C. **Failure to pay the first installment (or the second installment for applicants during the additional installment payment application period for re-enrolled students for extended study(학업연장자, 초과학기자)) will result in non-registered expulsion.** You must strictly adhere to the registration period for

each installment and complete full payment of tuition by the final installment.

D. **Failure to complete tuition payment by the final installment will result in expulsion due to non-registration for installment payment.**

E. The number of individuals allowed for installment payment may be restricted if it disrupts smooth academic administration..

F. **If there are unpaid installments from the previous semester and this occurs twice beyond the payment period, the application for installment payments for the current semester will be restricted.**

## V. Registration for Re-enrolled Students for Extended Study

1. **Registration Period:** September 22, 2025 (Mon) - September 26, 2025 (Fri)

2. **Bill Printing:** September 15, 2025 (Mon) 09:00 ~

3. **Application for Installment Payments:** September 15, 2025 (Mon) 09:00 ~ September 18, 2025 (Thu)  
(Refer to IV. Tuition Installment Payment)

4. **Registration for Re-enrolled Students for Extended Study(학업연장자, 초과학기자):** Registration for students exceeding the term of study is based on the following criteria.

Category		Tuition fee per credit for course registration			
		1-3 Credits	4-6 Credits	7-9 Credits	10 or more Credits
Undergraduate		An amount equivalent to <b>one-sixth</b> of tuition fee for the semester	An amount equivalent to <b>one-third</b> of tuition fee for the semester	An amount equivalent to <b>a half</b> of tuition fee for the semester	<b>Full</b> tuition fee for the semester
Master's degree	General Graduate School (일반대학원)	1-3학점 1-3 Credits		4 or more credits	
	Specialized Graduate School (특수대학원)	An amount equivalent to <b>a half</b> of tuition fee for the semester		<b>Full</b> tuition fee for the semester	
	Professional Graduate School (전문대학원)	1-3 Credits An amount equivalent to <b>one-fourth</b> of the tuition fee for the semester	4-6 Credits An amount equivalent to <b>a half</b> of tuition fee for the semester	7 or more credits <b>Full</b> tuition fee for the semester	
Doctorate	General Graduate School (일반대학원)	1-3 Credits An amount equivalent to <b>a half</b> of tuition fee for the semester		4 or more credits <b>Full</b> tuition fee for the semester	
	Professional Graduate School (전문대학원)	1-3 Credits An amount equivalent to <b>one-fourth</b> of the tuition fee for the semester <sup>1</sup>	4-6 Credits An amount equivalent to <b>a half</b> of tuition fee for the semester	7 or more credits <b>Full</b> tuition fee for the semester	

\* Application of the revised School Regulations (December 2020) for the registration criteria per credit for re-enrolled students for extended study in Professional Graduate School